



## **ADDITIONAL TRAINING OFFERED BY HR MPACT**

- Successful Telephone Communications
- Discipline and Documentation
- Performance Management and SMART Goals: Planning for Success
- Workplace Ethics
- Conducting Effective Investigations
- Customer Service: Ten Ways to Enhance Your Professional Image
- Strategic Communications for Difficult Situations
- Building Effective Interviewing Skills
- Supervisory Skills Training

**HR Mpact will tailor current training and develop new programs to meet the needs of our clients.**

For more information, contact [info@hr-mpact.com](mailto:info@hr-mpact.com)

*Providing Value-Added Human Resource Solutions*