



INFLUENCING RESPECT AND CIVILITY IN THE WORKPLACE

The workplace is a reflection of society at large. Today, we see a gamut of behaviors that demonstrate a lack of respect and civility, both inside and outside the workplace. Studies and polls indicate that incivility is a serious problem that is getting worse. One study found that 60% of employees believe that co-workers' annoying behaviors negatively impact the workplace, and as a result, 40% reported that they are looking for new employment. These and other findings illustrate that disrespectful and uncivil behaviors drain productivity and negatively influence both an organization's bottom line and the overall economy.

The Respect and Civility in the Workplace Seminar was created in response to these trends. Its purpose is to provide an understanding of respect and civility, as well as disrespect and incivility, and to develop an awareness of accompanying behaviors. A major emphasis is on building a foundation of positive behaviors that will enable participants to select alternatives that are appropriate for the situation at hand.

The training will focus on topics that include:

- Recognizing incivility in society and the workplace: A continuum of behaviors.
- The impact of diversity: An evolution from compliance to inclusion.
- Ways to demonstrate respect for others.
- How to communicate with respect.
- Responding to and resolving potential conflicts.
- Seeing things from a different perspective.
- Promoting civility and respect.
- Tips for creating respect and civility in your workplace.

The session will include informational materials, participation in breakout sessions, and other opportunities for discussion. By internalizing the concepts, it is expected that participants will serve as bridge builders and role models for respect and civility ("each one influence one") and that these behaviors will spread in the workplace and beyond.

For more information, contact info@hr-mpact.com

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